

LISBURN ENTERPRISE ORGANISATION

Virtual Office Rates

Virtual Service	Price per month (ex vat)	Deposit(ex vat)
Telephone Answering Service	£30.00	£30.00
Mail Collection Service	£30.00	£30.00
Telephone and Mail Collection Service	£50.00	£50.00

We require a minimum contract of 2 months, paid in advance at a rate of £30 per month for the telephone answering service, £30 for the collection of mail or £50 for the complete virtual office services, both telephone answering and mail collection.

In addition we require one months deposit of £30 or £50 depending on the service. Deposit to be returned, less any costs, on termination of the contract.

Please note all of the above figures exclude VAT.